



# CREDIT/REFUND REQUEST

**\*\*IMPORTANT\*\***

STEPS FOR CREDIT AND REFUND

FastOEM.com	
No.	
Date:	

1. Request Form must be **COMPLETELY** filled out.
2. Action type, Invoice Number and Related Document Number **must** be provided.
3. Take this form to FastOEM.com store for fastest processing. A processing period of seven (7) business days may be required for in-store credit/refund.
4. If returning by mail or shipping, send to: **FastOEM.com 1946 14th St. Santa Monica, CA 90404.** Please allow a minimum of four (4) weeks for processing.

**\*\* If any of these steps are not followed, Credit / Refund will be delayed or denied.**

Please Print

### Action Type and Information:

Action Type:  Core-Return     (Product-)Return     Other: \_\_\_\_\_

Document No: \_\_\_\_\_

Invoice No: \_\_\_\_\_

### Method of Credit / Refund:

Store Credit to My Account

Send Check

### Contact:

Company Name: \_\_\_\_\_

Your Name: \_\_\_\_\_

Phone(Direct): \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## FASTOEM.com

### Final Credit / Refund Status:

√	Method	Amount	Date Posted	Reference NO.	Signature
<input type="checkbox"/>	Store Credit	\$			
<input type="checkbox"/>	By Check	\$			
<input type="checkbox"/>	N/A	N/A			

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_